**Red Acre Barn Floor Plan Layout Form**

**Please fill out and bring to the final meeting or email to** **redacrebarn@gmail.com****. We will meet at Red Acre Barn 4-6 weeks before your event.**

Name:

Date of Event:

Number of Guests:

Number of Chairs Needed for Head Table:

 **Outdoor Ceremony**Red Acre Barn has 64 benches for the ceremony pad that fit up to 5 people/bench. If you have 300 guests or close to it, I would use all 64 benches.

Example: 8 rows of 4 benches per side of the aisle would be a good set up for 300 guests (64 benches). 8 rows of 3 benches per side of the aisle would be a good set up for 200-225 guests (48 benches).

Number of Benches to Use Overall:

Number of Benches per Side of Aisle:

Number of Rows of Benches:

**********Example of Approximately 270 Guests
Bottom Floor = 174**Round Tables, 20 Round Tables with 8 People = 160 People
4 Farm Tables = 14 People

6 ft. Table
Non-Alcoholic Drinks

2 Whiskey
Barrels
& Table Top
Dessert Table

4 Cocktail
Tables

Whiskey
Barrel for
Cake

4 Farm Tables

6 ft.
DJ Table

8 ft. Food Tables

6 ft. Gift Table

6 ft. Guest Table

 **Loft Floor = 96**6 ft. Tables, 12 Tables with 6 People/Table = 72 People
Round Tables, 3 Round Tables with 8 People/Table = 24 People

**Outdoor Ceremony:
Example of layout for 300 guests**

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64 wood benches

Sidewalk

 **Indoor Ceremony for 300 People:**- 2 rows of 20 cross back chairs up front for family.
- Spread tables out wider to make an aisle in the middle. Guests can be seated around the tables.
- Farm tables used as the head table can be set by the stairs, so they are ready for a quick transition after the ceremony.
- Loft would be set up the same. **4, Farm Tables**

76"W x 36"D x 30"H
Seats 6 to 8 people

**20, 6 ft. Rectangular Plastic Folding Tables: Rent 90" x 132" Linens**2 in. thick white granite plastic top

Overall Width: 30 inches

Overall Height: 29-1/2 inches

Overall Depth: 72 inches

**7, 8 ft. Rectangular Plastic Folding Tables: Rent 90" x 156" Linens**2 in. thick white granite plastic top

Overall Width: 30 inches

Overall Height: 29-1/2 inches

Overall Depth: 96 inches

**35, 5 ft. Round Plastic Folding Tables: Rent round 120" Linens**
2 in. thick white granite plastic top

Overall Width: 60 inches

Overall Height: 29-1/2 inches

Overall Depth: 60 inches

**10, 32 in. Round Cocktail Table: Rent round 132" Linens**
1.75" thick white granite plastic table top
Overall Width: 31-1/2 inches
Overall Height: 43-3/4 inches
Overall Depth: 31-1/2 inches